

Meldrum and Bourtie Parish Church of Scotland

**STATEMENT OF ACCOUNTS
ACCRUED (2015 SORP COMPLIANT) ACCOUNTS**

**FOR THE YEAR ENDED
31ST DECEMBER 2019**

Congregation No. 331983

Scottish Charity No. SC015960

Meldrum & Bourtie Parish Church of Scotland

Trustees' Annual Report Year ended 31st December 2019

The trustees present their annual report and financial statements of the charity for the year ended 31st. December 2019.

The financial statements have been prepared in accordance with the accounting policies set out in Note 1 to the accounts and comply with the General Assembly Regulations for Congregational Finance, the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1st January 2015).

Objectives and Activities

The Church of Scotland is Trinitarian in doctrine, Reformed in tradition and Presbyterian in policy. It exists to glorify God and to work for the advancement of Christ's Kingdom throughout the world. As a national church, it acknowledges a distinctive call and duty to bring the ordinances of religion to the people of every parish of Scotland through a territorial ministry. It co-operates with other churches in various ecumenical bodies in Scotland and beyond.

Services of worship at Meldrum and Bourtie Parish Church comprise regular weekly worship, and monthly worship at Sheltered Housing and Residential Care Home establishments. Evening prayer services are held on 1st & 3rd Sundays of each month at Meldrum Church. Services are held on the first Sunday of each month at Bourtie Kirk. An annual bereavement service is also held. Formal communion services are held twice per year and informal services at the end of each month.

Youth activities comprise Sunday School, Messy Church, monthly Primary School Chaplaincy and monthly Academy Chaplaincy. Sunday school was restarted during 2017.

Other activities include the Guild, Chaplaincy to the local Royal British Legion, Bible Study Group and Christian Education classes. A pastoral care visiting team was established in 2018 and a help point for Playlist for Life in 2019. The church also operates a Fairtrade Group to promote the sale of fairtrade goods. The church has a tent each year at Meldrum Sports to publicise their activities.

During 2019, a family barbeque and a golf day were held as social events.

A singing group known as the Wednesday Wailers met twice a month until September when lack of numbers caused the group to disband. The group donated their funds and equipment to the church.

On 5th April 2019, our minister, Rev Alison Jaffrey translated to Fyvie and Rothienorman. The trustees wish Rev. Jaffrey every blessing in her new charge.

Since the charge became vacant, services have continued to operate under the guidance of the Interim Moderator, the Rev. Paul McKeown and by using the talents of the Worship Group, Readers, Pulpit Supply and Locum Ministers to lead services, numbers attending worship have, in general, remained at a satisfactory level.

Achievements and Performance

Attendances at the various activities listed in the foregoing section have in some cases reduced and in others have increased and are as follows:

AVERAGE ATTENDANCE PER SERVICE / MEETING

	<u>2019</u>	<u>2018</u>
Weekly Worship - Churches	65	55
Sheltered Housing / Care Homes	25	35
Bible Study Group	4	6
The Guild	40	35
Messy Church - Helpers/Children/Parents	Stopped Feb. 2019	6/14/4
Sunday School - Children/ Helpers	12/4	12/7

11 funerals were conducted during the year (2018 - 28) of which 6 were members (2018 - 15).

Baptisms reduced with none being carried out during the year (2018 - 4).

Meldrum & Bourtie Parish Church of Scotland

Trustees' Annual Report (Cont'd) Year ended 31st December 2019

Financial Review

The offerings for the year ended 31st December 2019 (with comparable figures for 2018) are made up as follows:

	2019	2018
	£	£
WFO Scheme (Non Gift Aided)	1,528	1,196
Gift Aid Offerings	41,207	39,462
Ordinary Offerings via plate and 6-monthly envelopes	12,022	9,212
Donations	3,882	1,574
Restricted Legacies	-	93,218

Of the above donations, £3,511 was unrestricted (2018 - £1,546) and £371 was restricted (2018 - £28).

Tax recovered on gift aided contributions was £11,462 (2018 - £10,958).

The gift aided offerings and tax recovered during the year were boosted by payments made by those participating in the Iona Pilgrimage. The gift aided offerings were boosted by £4,058 (2018 - £300) and the tax recovered by £1,014 (2018 - Nil). Expenditure on the Pilgrimage was £1,254 (2018 - £4,120).

Of a total membership of 371 (incl. 5 adherents), 218 members now gift aid their offerings. This represents 58.7% of the membership including adherents.

The number of members and adherents who give by standing order is now 187. 44 members give through weekly freewill offering envelopes and 52 by six monthly envelopes, the balance give through the open plate, by one off donations or do not give.

Investment Policy and Performance

The trustee's policy for investments is that all investments should be held in one or more of the following:

The Church of Scotland Investors Trust,
Government Stocks (Gilts), or
Bank Fixed Term Deposits

The Church of Scotland Investors Trust has three funds for Growth, Income and Deposits.

The Growth fund is very largely equity-based and is intended for long-term investment. The fund is operated on a unitised basis and aims to provide capital growth. Units can be purchased or sold monthly. Income is distributed gross in May and November. The Growth Fund is professionally managed by Newton Investment Management Limited, based in London.

In the 12 months to 31st Dec 2019, the growth fund performance was +17.04% against a benchmark of +17.02%.

The Income Fund is intended for medium term investment and aims to provide immediate high income with funds invested predominantly in fixed-interest securities and operated on a unitised basis.

As with the Growth Fund, units can be bought or sold monthly with income distributed gross in March and September. The Income Fund is professionally managed by Royal London Asset Management, based in London.

In the 12 months to 31st Dec 2019, the Income fund performance was +9.20% against a benchmark of +8.20%

The Deposit fund is intended for short-term investment and aims to provide a high rate of interest. Deposits are repayable on demand with interest calculated quarterly in arrears, paid gross in May and November. The fund is invested mainly in short-term loans to banks and building societies. The Deposit Fund is professionally managed by Thomas Miller Investment Limited, based in London and Edinburgh.

The Deposit fund interest rates are set quarterly and are currently set at 0.82%.

The average rate during 2019 was 0.84%

Further details of the Church of Scotland Investors Trust can be found on the Church of Scotland Website

No bank fixed term deposits are currently held. Due to the drop in bank deposit interest rates, the amounts held in bank accounts has been reduced as much as practicable and the money placed with the Investors Trust Deposit Fund.

Meldrum & Bourtie Parish Church of Scotland

Trustees' Annual Report (Cont'd) Year ended 31st December 2019

The unit value of the Income Fund investments shows a gain of 4.52% over the past 12 months while the unit value of the Growth Fund increased by 13.41%.

Details of the unrealised gains (losses) can be found in the Statement of Financial Activities and the Balance Sheet which form part of this report.

Risk Management

The principal risks facing the charity have been identified as follows:

The church membership has an ageing profile and there is a general decline in the numbers of younger people wishing to join the church. This is not unique to our organisation but is evident across the country. At a local level, this has a potential impact on the level of donations being received and the potential for the charity income to be adversely affected.

The trustees' have adopted a policy for stewardship which runs on a 3 year rotation cycle based on time, talents and money to try and minimise the impact of the above. In addition, we are looking at new methods of attracting younger members to become involved with the church. We have also engaged with Heartedge, an initiative started by St Martins in the Fields, looking at new ways of working.

The trustees previous vision of a new church and community centre to be built in the heart of the village in order to provide much needed leisure and community facilities has had to be scaled back due to the failure of the originally agreed sale of the glebe to complete. While the trustees are disappointed, they are not downhearted and are currently working on preparing an alternative scheme. The glebe lands, which are vested in the General Trustees of the Church of Scotland and are not included in these accounts, have been re-marketed and provisionally sold to another developer, again subject to planning consent. The trustees currently await the new developer to obtain planning consent before the sale can be completed. The planning application is currently live with Aberdeenshire Council.

During 2016, a new manse was purchased as the existing manse is due to be sold along with the glebe lands. This manse has been funded by a loan from the General Trustees and will be repaid from the proceeds of sale of the glebe. A further short term loan of £50,000, repayable from the sale of the glebe, was granted by the General Trustees to assist with professional fees associated with the new church development. The above mentioned loans are not included in the balance sheet but are noted as a contingent liability (See Note 12).

There are financial risks associated with the investments administered by the trustees. Values of investments are subject to market forces and the value may go up or down. The trustees consider that, by adopting the policies outlined in the Investment Policy and Performance section above and the regular performance monitoring of the funds in which the monies are invested by the trustees of the Church of Scotland Investors Trust, the risks are acceptable.

Reserves Policy

The charity trustees have considered the reserves required and have taken into account their current and future liabilities.

It is the Trustees' policy to hold reserves of approximately 12 months expenditure including designated funds. At the year end the Church held unrestricted funds of £219,395 of which £1,366 had been designated for fabric. The remaining balance of £218,029 represents about 29 months expenditure which, while higher than the policy, is primarily intended to be used as part of the funding for a refurbished church and a community building. See Note 15 for the details of the unrestricted funds.

The Church also held £288,986 of restricted funds which have been provided for the purposes specified in Note 15.

The Barbara Thomson and Sylvester Thomson Legacies held under Endowment Funds may be utilised to assist financing a high cost capital project in the foreseeable future - See Note 15.

Meldrum & Bourtie Parish Church of Scotland

Trustees' Annual Report (Cont'd) Year ended 31st December 2019

Structure, Governance and Management

Members of the Kirk Session are the charity trustees. The Kirk Session members are the elders of the church and are chosen from those members of the church who are considered to have the appropriate gifts and skills. The minister, who is a member of the Kirk Session, is elected by the congregation and inducted by Presbytery.

The Kirk Session meets approximately eight times in the year and, in addition to its responsibility for spiritual affairs within the church, is responsible for secular matters such as approval of proposals put forward by the various 'Task Force' groups which are formed and disbanded as required. These 'Task Forces' can include non-trustee members and report back to Session. This has been found to be a practical method of overcoming a reduced eldership.

The congregation is a registered charity, number SC015960, and is administered in accordance with the terms of the Deed of Constitution (Unitary Form), and is subject to the Acts and Regulations of the General Assembly of the Church of Scotland.

Reference and Administration Information

Charity Name:	Meldrum & Bourtie Parish Church of Scotland
Charity Registration Number:	SC 015960
Congregation Reference Number:	331983
Contact Address	William Paterson Ceardach, Whiteford Road, Pitcable, Inverurie, AB51 5EB

Trustees

The following persons acted as trustees who served during the year and up to the date of signing the accounts.

Kirk Session: (alphabetical by surname)

Eileen Arthur	Anne McLean
Sheila Bousefield	Jean Mitchell
Elizabeth Buchan	Eileen Oliver
Elaine Buck	William Paterson
William Dalzell	Patricia Patrone
Irene Dunbar	Ian Peddie
Elaine Falconer	Brian Reid
Margaret Green	Isobel Reid
Alison Jaffrey (resigned 5/4/19)	Sheila Simpson
Rosemay Lawie	Graham Smith
Andrew McCartney	Gordon Stephen
Paul McKeown (from 5/4/19)	Mhairi Watt

Principal Office-bearers

Minister	Rev. Alison Jaffrey (until translation on 5/4/19)
Interim Moderator	Rev. Dr. Paul McKeown (From 5/4/19)
Session Clerk	William Dalzell
Church Treasurer	William Paterson

Meldrum & Bourtie Parish Church of Scotland

**Trustees' Annual Report (Cont'd)
Year ended 31st December 2019**

Structure, Governance and Management (Cont'd)

Independent Examiner

Richard Christie CA
Partner
James Milne
Chartered Accountants
5 Bon Accord Square
ABERDEEN, AB11 6XZ

Bankers

Clydesdale Bank plc
Oldmeldrum Branch
26 West High Street
INVERURIE, AB51 3SL

Trustees' Responsibilities in Relation to Financial Statements

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in Scotland requires the trustees to prepare financial statements for each year which show a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, of the charity for that period.

In preparing the financial statements the trustees are required to:

- (a) select suitable accounting policies and then apply them consistently;
- (b) observe the methods and principles in the applicable Charities SORP 2015 (FRS 102);
- (c) make judgements and estimates that are reasonable and prudent;
- (d) state whether applicable accounting standards have been followed, subject to any departures disclosed and explained in the financial statements, and
- (e) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operational existence.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time, the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information on the congregation's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the Trustees and signed on their behalf:


W. Dalzell
Session Clerk

Date: 12/02/20

Meldrum & Bourtie Parish Church of Scotland

**Independent Examiner's Report to the Trustees of Meldrum and Bourtie Parish Church
Year Ended 31 December 2019**

I report on the accounts of the charity for the year ended 31 December 2018 which are set out on pages 7 to 18.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006.

The charity trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.


Independent examiner's statement

In the course of my examination, no matter has come to my attention:-

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - (a) to keep accounting records in accordance with Section 44 (1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - (b) to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Richard Christie CA
Partner
James Milne
Chartered Accountants
5 Bon Accord Square
ABERDEEN
AB11 6XZ

17/3/20

Meldrum & Bourtie Parish Church of Scotland

Statement of Financial Activities

Year Ended 31st December 2019

	Note	Unrestricted Funds 2019	Restricted Funds 2019	Endowment Funds 2019	Total 2019	Total 2018
<u>Income</u>						
Income and endowments from:						
Donations and legacies	1	66,490	371	-	66,861	155,923
Charitable Activities	2	5,182	2,494	-	7,676	11,661
Other trading activities	3	65	-	-	65	62
Investments	4	10,517	18,338	1,779	30,634	28,037
Other	5	1,824	-	-	1,824	1,899
Total Income and Endowments		84,078	21,203	1,779	107,060	197,582
<p>Donations and Legacies income was £66,861 (2018 - £155,923) of which £66,490 (2018 - £62,677) was unrestricted, and £371 (2018 - £93,246) was restricted.</p> <p>Charitable Activities income was £7,676 (2018 - £11,661) of which £5,182 (2018 - £8,755) was unrestricted, and £2,494 (2018 - £2,906) was restricted.</p> <p>Other trading Activities income was £65 (2018 - £62) both of which were unrestricted.</p> <p>Investment income was £30,634 (2018 - £28,037) of which £10,517 (2018 - £10,288) was unrestricted, £18,338 (2018 - £16,000) was restricted, and £1,779 (2018 - £1,749) was endowment.</p> <p>Other income was £1,824 (2018 - £1,899) which was unrestricted.</p>						
<u>Expenditure</u>						
Expenditure on:						
Raising Funds	6	56	-	-	56	55
Charitable Activities		72,478	16,337	125	88,940	105,630
Other		-	-	-	-	696
Total Resources Expended		72,534	16,337	125	88,996	106,381
<p>Expenditure on raising funds was £56 (2018 - £55) both unrestricted.</p> <p>Expenditure on charitable activities was £88,940 (2018 - £105,630) of which £72,478 (2018 - £89,371) was unrestricted, £16,337 (2018 - £1,6090) was restricted, and £125 (2018 - £169) was endowment.</p> <p>Other expenditure was nil (2018 - £696) 2018 expenditure was restricted.</p>						
Net Gains/(Losses) on investments		5,608	15,529	21,990	43,127	(28,803)
<p>Gains (Losses) on investments was £43,127 (2018 - £(28,803)) of which £5608 (2018 - £(4,985)) was unrestricted, £15,529 (2018 - £(8,331)) was restricted, and £21,990 (2018 - £(15,487)) was endowment.</p>						
Net Income/Expenditure		11,544	4,866	1,654	18,064	91,201
<p>Net income/Expenditure was £18,064 (2018 - £91,201) of which £11,544 (2018 - £(5,745)) was unrestricted, £4,866 (2018 - £95,366) was restricted, and £1654 (2018 - £1,580) was endowment.</p>						
Transfers between Funds		774	620	(1,394)	-	-
Net Movement in funds		17,926	21,015	22,250	61,191	62,398
<p>Net Movement in funds was £61,191 (2018 - £62,398) of which £17,926 (2018 - £(10,018)) was unrestricted, £21,015 (2018 - £87,655) was unrestricted, and £22,250 (2018 - £(15,239)) was endowment.</p>						
Total Funds brought forward		361,469	267,971	399,693	1,029,133	966,735
Total Funds carried forward		379,395	288,986	421,943	1,090,324	1,029,133

Meldrum & Bourtie Parish Church of Scotland


Balance Sheet


As at 31 December 2019

		2019		2018	
		£	£	£	£
Fixed Assets					
Tangible Assets	9		160,000		160,000
Investments	10		<u>772,507</u>		<u>729,380</u>
			932,507		889,380
Current Assets					
Debtors	11	3,165		3,239	
Bank and Cash		<u>155,572</u>		<u>136,874</u>	
		158,737		140,113	
Total Current Assets			<u>158,737</u>		<u>140,113</u>
Liabilities	12				
Creditors falling due within one year		<u>920</u>		<u>360</u>	
Net Current Assets			<u>157,817</u>		<u>139,753</u>
Creditors falling due after one year			-		-
Net Assets			<u>1,090,324</u>		<u>1,029,133</u>
Unrestricted Funds					
General Funds	15	11,866		9,700	
Designated Funds		207,529		191,769	
Building Funds		<u>160,000</u>		<u>160,000</u>	
			379,395		361,469
Restricted Funds	15		288,986		267,971
Endowment Funds			421,943		399,693
Total Funds	15		<u>1,090,324</u>		<u>1,029,133</u>

The accounts were approved by the Kirk Session on
For and on behalf of the Kirk Session

12 Feb 2020





Session Clerk

Treasurer

Meldrum & Bourtie Parish Church of Scotland

Year Ended 31 December 2019

Accounting Policies

The principal accounting policies, which are considered material to the accounts are set out below.

Basis of Preparation

The financial statements have been prepared under the historical cost convention, modified to include certain items at fair value.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1st January 2015) (Charities SORP (FRS 102)); and the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Charities and Trustee Investment (Scotland) Act 2005, and the Charities Accounts (Scotland) Regulations 2006 (as amended).

The charity has adopted SORP (FRS 102) in the current year.

The charity constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

The financial statements are prepared in sterling which is the functional currency of the charity.

Reconciliation with previous Generally Accepted Accounting Practice

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 a restatement of comparative items was needed.

As the 2018 accounts were prepared using the policies required by FRS 102 and Charities SORP FRS 102 then the trustees consider that no further restatement is required for 2019.

Fund Accounting

Funds are classified as either restricted funds or unrestricted funds, defined as follows:

Restricted funds are funds subject to specific requirements as to their use which may be declared by the donor or with their authority or created through legal processes, but still within the wider objects of the charity.

Endowment funds are funds which have been given on the condition that the original capital sum is not reduced, but the income therefrom is used for the purpose defined in accordance with the objects of the charity.

Unrestricted funds are expendable at the discretion of the trustees in furtherance of the objects of the charity. If parts of the unrestricted funds are earmarked at the discretion of the trustees for a particular purpose, they are designated as a separate fund. This designation has an administrative purpose only and does not legally restrict the trustees' discretion to apply the fund.

Incoming Resources

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Donated Services and Facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and the economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102) the general volunteer time of congregation members is not recognised.

Meldrum & Bourtie Parish Church of Scotland

Year Ended 31 December 2019

Accounting Policies (continued)

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised as expenditure in the period of receipt.

Interest Receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

Fixed Assets

The charity has the right to occupy and use for its charitable objects certain tangible fixed assets, including the churches and manse, vested in the Church of Scotland General Trustees.

No consideration is payable for the use of these assets. Expenditure incurred on the repair and maintenance of these assets is charged as resources expended in the statement of financial activities in the period in which the liability arises.

The buildings included in the balance sheet consist solely of the Church Hall in Albert Road, Oldmeldrum.

All tangible fixed assets costing in excess of £5,000 having a value to the charity greater than one year, other than those acquired for specific purposes, are capitalised at cost. Buildings have not been depreciated as the trustees are of the opinion that any depreciation would be immaterial. This judgement is based on the opinion that the value of the church hall is mainly in the value of the site rather than the building itself hence any depreciation would be minimal.

Investments

Fixed asset investments are stated at fair value at the balance sheet date. Unrealised gains and losses represent the difference between the fair value at the beginning and the end of the financial year or, if purchased within the year, the difference between cost and fair value at the end of the year.

Realised gains and losses represent the difference between the proceeds on disposal and the fair value at the start of the year or cost if purchased in the year.

In accordance with the Charities SORP (FRS 102) all investment gains and losses are reflected in the Statement of Financial Activities as part of the net income/expenditure for the year.

Resources Expended

Expenditure is recognised on an accruals basis as the liability is incurred.

Taxation

Meldrum and Bourtie Parish Church is recognised as a charity for the purposes of applicable taxation legislation and is therefore not subject to taxation on its charitable activities.

The charity is not registered for VAT and resources expended therefore include irrecoverable input VAT.

Meldrum & Bourtie Parish Church of Scotland

**Notes forming part of the financial statements
for the year ended 31 December 2019**

	Unrestricted Funds 2019	Restricted Funds 2019	Endowment Funds 2019	Total 2019	Total 2018
1 Donations and Legacies					
Offerings	51,175	-	-	51,175	49,870
Tax Recovered on Gift Aid	11,462	-	-	11,462	10,961
Legacies	-	-	-	-	93,218
Value of Donated Goods	-	-	-	-	-
Donations	3,511	371	-	3,882	1,574
Other	342	-	-	342	300
	<u>66,490</u>	<u>371</u>	<u>-</u>	<u>66,861</u>	<u>155,923</u>

Income from donations and legacies was £66,861 (2018 - £155,923) of which £371 was restricted (2018 - £93,246)

2 Income from Charitable Activities

Weddings and Funerals	1,590	-	-	1,590	2,875
Use of Premises	2,549	-	-	2,549	3,061
Fund Raising Activities	1,023	-	-	1,023	2,269
Other Miscellaneous Income	20	-	-	20	550
Guild Income	-	1,995	-	1,995	2,102
Traidcraft	-	355	-	355	720
Young Peoples Ministry	-	144	-	144	84
	<u>5,182</u>	<u>2,494</u>	<u>-</u>	<u>7,676</u>	<u>11,661</u>

Income from charitable activities was £7,676 (2018 - £11,661) of which £5,182 was unrestricted (2018 - £8,755) and £2,494 was restricted (2018 - £2,906).

Other miscellaneous income relates to income from the Malawi Rice Challenge.

3 Income from Other Trading Activities

Wayleave	65	-	-	65	62
	<u>65</u>	<u>-</u>	<u>-</u>	<u>65</u>	<u>62</u>

Income from Other Trading Activities was unrestricted in the current and prior year.

4 Investment Income

Deposit Interest	494	247	66	807	455
Dividends Received	9,946	18,019	1,697	29,662	27,495
Bank Interest	77	72	16	165	87
	<u>10,517</u>	<u>18,338</u>	<u>1,779</u>	<u>30,634</u>	<u>28,037</u>

Total investment income was £30,634 (2018 - £28,037) of which £10,517 was unrestricted (2018 - £10,288), £18,338 was restricted (2018 - £16,000) and £1,779 was endowment (2018 - £1,749)

5 Other Income

Endowment Income	1,824	-	-	1,824	1,799
Grant from General Trustees	-	-	-	-	100
Drawdown of Consolidated Fabric Fund Revenue	-	-	-	-	-
	<u>1,824</u>	<u>-</u>	<u>-</u>	<u>1,824</u>	<u>1,899</u>

Total Other Income was £1,824 of which £1,824 was unrestricted (2018 - £1899)

<u>84,078</u>	<u>21,203</u>	<u>1,779</u>	<u>107,060</u>	<u>197,582</u>
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Meldrum & Bourtie Parish Church of Scotland

**Notes forming part of the financial statements
for the year ended 31 December 2019**

	Unrestricted Funds 2019	Restricted Funds 2019	Endowment Funds 2019	Total 2019	Total 2018
6 Analysis of Expenditure					
Cost of Generating Funds					
Offering Envelopes	56	-	-	56	55
Stewardship Campaign expenses	-	-	-	-	-
	<u>56</u>	<u>-</u>	<u>-</u>	<u>56</u>	<u>55</u>

Cost of Generating Funds was unrestricted in current and prior year.

Charitable Activities

Ministry & Mission Allocation	42,271	-	-	42,271	50,286
Ministers Telephone	131	-	-	131	526
Minister's Expenses	734	-	-	734	2,379
Presbytery Dues	375	-	-	375	152
Pulpit Supply	651	-	-	651	120
Vacancy Costs	4,107	-	-	4,107	-
Other Salary Costs	5,879	-	-	5,879	6,046
Fabric Repairs and Maintenance	1,067	-	-	1,067	2,805
Council Tax	344	-	-	344	3,080
Insurance and Utilities	8,728	-	-	8,728	8,035
Examination of accounts	750	-	-	750	792
Other Expenses	7,441	-	-	7,441	9,600
Charitable Donations	-	9,496	125	9,621	12,032
Guild Expenses	-	5,090	-	5,090	3,137
Young People's Ministry Expenses	-	1,379	-	1,379	555
Traidcraft (brought in 2013)	-	372	-	372	835
Manse Loan Interest Charges	-	-	-	-	5,250
Old Manse Refurbishment	-	-	-	-	-
	<u>72,478</u>	<u>16,337</u>	<u>125</u>	<u>88,940</u>	<u>105,630</u>

Other

Church Development Project Fees	-	-	-	-	696
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Total	<u>72,534</u>	<u>16,337</u>	<u>125</u>	<u>88,996</u>	<u>106,381</u>
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Support costs have not been separately identified as the trustees consider there is only one charitable activity.

Expenditure on charitable activities was £88,940 (2018 - £105,630) of which £72,478 was unrestricted (2018 - £89,371), £16,337 was restricted (2018 - £16,090) and £125 was endowment (2018 - £169).

Other Expenditure is solely related to loan of £50,000 granted by the general trustees for professional fees.

Other expenditure was £nil (2018- £696) all of which was restricted.

Governance costs which were previously reported separately are now included in Charitable Activities expenditure

Details of donations are provided at Note 16

Meldrum & Bourtie Parish Church of Scotland

**Notes forming part of the financial statements
for the year ended 31 December 2019**

7 Staff Costs and numbers	2019	2018
	£	£
Salaries & Wages	5,879	6,046
Social Security Costs	-	-
Total	<u>5,879</u>	<u>6,046</u>

The average number of employees during the year, calculated on the basis of a head count, was as follows:

	2019	2018
	Number	Number
Ministerial Support	2	2
Music Staff	2	2
Premises maintenance	1	1
	<u>5</u>	<u>5</u>

No employee had employee benefits in excess of £60,000 (2018 - nil)

All Church of Scotland congregations contribute to the National Stipend Fund which bears the cost of all ministers' stipends and employer's contributions for national insurance, pension and housing and loan fund. Ministers' stipends are paid in accordance with the national stipend scale, which is related to years of service, For the year under review the minimum stipend was £27,585 and the maximum stipend (in the fifth and subsequent years of service) was £33,899.

8 Trustee Remuneration and Related Party Transactions

During the year 1 trustee received reimbursement of £1,075 (2018 - £5,985) in respect of travel expenses, telephone and Council Tax.

A further trustee received payment of £376 (2018 - Nil) in respect of travel expenses.

In addition, the following received payments for services provided during the year

	2019	2018
	£	£
Jean Mitchell, Member of Kirk Sessior - Pulpit Supply	255	120

During the year a total of £11,098 was donated to the charity by the trustees (2018 - £8,768).

9 Tangible Fixed Assets

	Buildings	Office Equipment	Total
	£	£	£
Cost			
At 1 January 2019	160,000	-	160,000
Additions	-	-	-
Disposals	-	-	-
At 31 December 2019	<u>160,000</u>	<u>-</u>	<u>160,000</u>

There are no tangible fixed assets capitalised other than buildings.

Buildings are not depreciated as per the accounting policy.

Net Book Value

At 31 December 2018	<u>160,000</u>	<u>-</u>	<u>160,000</u>
At 31 December 2019	<u>160,000</u>	<u>-</u>	<u>160,000</u>

Meldrum & Bourtie Parish Church of Scotland

**Notes forming part of the financial statements
for the year ended 31 December 2019**

10 Investments	2019	2018
	£	£
Fair Value 31 December 2018	<u>729,380</u>	<u>677,692</u>
Investments added during 2018 at cost	-	80,491
Investments realised 2018	-	-
Realised gain (loss) on disposal of investment	-	-
Unrealised gain (loss) on investments	43,127	(28,803)
Fair Value 31 December 2019	<u><u>772,507</u></u>	<u><u>729,380</u></u>
Investments at Cost	<u><u>692,338</u></u>	<u><u>692,338</u></u>

The following investments are held

51,407 units Church of Scotland Investors Trust Income Fund
23,283 units Church of Scotland Investors Trust Growth Fund

11 Debtors	2019	2018
	£	£
Gift Aid Tax Refund Due	<u>2,998</u>	<u>3,171</u>
Accrued Income	167	68
	<u><u>3,165</u></u>	<u><u>3,239</u></u>

12 Creditors	2019	2018
	£	£
Miscellaneous Accruals	<u>920</u>	<u>360</u>
	<u><u>920</u></u>	<u><u>360</u></u>

There is a contingent liability to the General Trustees in respect of an interest free loan of £50,000, repayable from the sale of the glebe.

There is a contingent liability of £452,542 due to the General Trustees in respect of a loan made to the charity to enable the purchase of the new manse which is to be repaid from the sale of the glebe and the original manse.

These liabilities will revert to the charity if the proposed sale of the glebe does not complete. Interest payments on the manse loan from 31st March 2018 are included in the sums above. From 1st April 2018, the interest is being allowed to accrue against the sale proceeds.

13 Analysis of Net Assets Among Funds

	General	Designated	Restricted	Endowment	Total
	£	£	£	£	£
Fixed Assets	-	160,000	-	-	160,000
Investments	-	129,813	230,475	412,219	772,507
Net Current Assets	11,866	77,716	58,511	9,724	157,817
Net Assets at 31 December 2019	<u><u>11,866</u></u>	<u><u>367,529</u></u>	<u><u>288,986</u></u>	<u><u>421,943</u></u>	<u><u>1,090,324</u></u>

14 Volunteers

In common with all congregations of the Church of Scotland the congregation benefits from the contribution made by volunteers who give their time and talents willingly for the benefit of the Church. The areas of congregational life which rely on the contribution of volunteers are many and varied and much of the activity would be unable to continue were it not for the commitment shown.

Meldrum & Bourtie Parish Church of Scotland

**Notes forming part of the financial statements
for the year ended 31 December 2019**

15 Movement in Funds

Endowment Funds	At 1st January 2019 £	Income £	Expenditure £	Transfers £	At 31st December 2019 £
Scroggie Cruickshank Legacy	9,901	380	-	(380)	9,901
Barbara Thomson Legacy	11,396	446	-	(446)	11,396
Invested Funds	145	213	(125)	(88)	145
Invested Funds	19,595	480	-	(480)	19,595
Tocher Bequest	9,124	260	-	-	9,384
Sylvester Thompson Church Purposes - Capital	109,521	-	-	-	109,521
Sylvester Thompson Benevolent Purposes - Capital	219,053	-	-	-	219,053
	378,735	1,779	(125)	(1,394)	378,995
Unrealised Gain/(Loss) of Value of Assets	21,207	21,990	-	-	43,197
Realised Loss on disposal of investment	(249)	-	-	-	(249)
	399,693	23,769	(125)	(1,394)	421,943
Restricted Funds					
Sylvester Thompson Income Fund - Deserving Causes	161,789	15,780	(7,918)	-	169,651
New Church Development Loan Fund	5,070	-	-	-	5,070
Organ Fund	47,085	1,369	-	-	48,454
Guild	46,980	3,183	(6,668)	-	43,495
Traidcraft	154	355	(372)	-	137
Sunday Club	435	516	(1,379)	620	192
	261,513	21,203	(16,337)	620	266,999
Gain/(Loss) in Value of assets	6,458	15,529	-	-	21,987
	267,971	36,732	(16,337)	620	288,986
Unrestricted Funds					
General Fund	6,821	72,765	(70,739)	774	9,621
Debtors	3,239	(74)	-	-	3,165
Creditors	(360)	560	-	-	(920)
Total General Fund	9,700	72,131	(70,739)	774	11,866
Fabric Fund	1,326	1,107	(1,067)	-	1,366
Debtors (Fabric Fund)	-	-	-	-	-
	1,326	1,107	(1,067)	-	1,366
Reserve Fund	51,785	415	-	-	52,200
Miss F. Forbes	61,372	2,760	-	-	64,132
New Church Development Fund	(1,151)	323	(728)	-	(1,556)
Sylvester Thompson Income Fund - Church Purposes	68,417	7,342	-	-	75,759
Total Designated Funds	181,749	11,947	(1,795)	-	191,901
Gain/(Loss) in Value of Assets	10,020	5,608	-	-	15,628
	191,769	17,555	(1,795)	-	207,529
Buildings	160,000	-	-	-	160,000
	361,469	89,686	(72,534)	774	379,395
	1,029,133	150,187	(88,996)	-	1,090,324

Meldrum & Bourtie Parish Church of Scotland

Notes forming part of the financial statements for the year ended 31 December 2019

Purposes of Endowment Funds

Scroggie/Cruickshank Legacies -	Income from this fund is used for church purposes
Barbara Thomson Legacy -	Income from this fund is used for church purposes. An option may be exercised in the future for the use of the capital for a specific project.
Invested Funds -	Income from this fund is used for church purposes, young peoples' ministry, ministry expenses and benevolent purposes.
Tocher Bequest -	Income from this fund is used for benevolent purposes.
Sylvester Thomson Legacy Church purposes - Capital Account	Currently the capital is invested and the income held available for general church purposes. An option may be exercised in the future for the use of the capital for a specific project.
Sylvester Thomson Legacy Deserving causes - Capital Account	Currently the capital is invested and the income held available for any deserving local causes as determined by the Kirk Session. An option may be exercised in the future for the use of the capital for a specific project.

Purposes of Restricted Funds

Sylvester Thomson Legacy Deserving Causes - Income Fund	This fund is the income from the capital fund of the same name and is used for local deserving causes as determined by the Kirk Session.
New Church Development Loan Fund	This fund was established in 2016 to track the costs relating to professional fees. It was initially funded by a loan from the General Trustees which restricted the use to which the loan could be applied.
Guild	This fund is used for Guild purposes.
Sunday Club	This fund is used for the childrens' and young ministries work and is funded by funds set aside by the trustees.
Traidcraft	This fund is used as the operating account for the Traidcraft Group and was originally funded by the trustees. Any income as a result of trading is donated to the Fairtrade Exchange. Fundraising income is donated to the Missionary Partners and/or Fairtrade Charities
Organ Fund	This fund was set up during 2018 due to receipt of a generous legacy bequeathed from the estate of the late Hilda Webster for the purpose of maintaining and possible eventual replacement of the organ.

Purposes of Unrestricted Funds

Fabric Fund	The trustees have set aside funds for the maintenance of church properties. It is also funded from fundraising events.
General Reserve Fund	This is a general fund held in reserve to supplement any other congregational funds as required.

Meldrum & Bourtie Parish Church of Scotland

Notes forming part of the financial statements for the year ended 31 December 2019

Miss F. Forbes Legacy	The income from this fund is accumulated in the fund and the capital and revenue may be used at the discretion of the trustees.
New Church Development Fund	This fund was also established during 2016 and is used to track other costs and revenue for the project which are not restricted by the loan fund.
Sylvester Thomson Legacy Church Purposes - Income Fund	This fund is the income from the capital fund of the same name and is used for general church purposes.

16 Charitable Donations

The following charitable donations were made from the various funds and are shown in these accounts

	2019	2018
	£	£
Meldrum Amenities Improvement Group	100	100
Meldrum Academy Parent Council	90	90
Local Benevolent Donations via Minister	1,520	8,680
Donation to Inverurie Food Bank	1,200	1,200
Scottish Bible Society	100	100
Easter & Christmas Gifts to Homes	259	272
Wider Distribution of Kirk News	1,000	1,000
Retiral Presentation for Presbytery Treasurer	25	-
Donation to School Leavers	-	50
Donation to Heartedge	-	250
Donation to Scottish Churches Trust	50	50
Donation to Explorer Scouts	3,000	-
Purchase Community Tent	699	-
From Organisations		
Scottish Charity Air Ambulance	1,000	240
Parkinsons	50	-
Provision of Bibles to Sheltered Housing & Care Homes	528	-
	<u>9,621</u>	<u>12,032</u>

17 Collections for Third Parties

The following are in addition to the above but are not shown in the accounts as they were raised for specific purposes and not for the charity.

The church members were actively involved in Christian Aid week and in the Seed Box appeal for small change. This resulted in a total of £5,561 being sent to Christian Aid.

A retiring offering from the Harvest Thanksgiving service combined with other donations resulted in a total of £334 being sent to assist in the work of Mercy Corp UK's work in the Bahamas following the hurricane.

Retiring offerings at Christmas services resulted in £330 being sent to The Scottish Charity Air Ambulance and £330 being sent to The Free To Live Trust.

These charitable donations are not shown in the accounts.

Meldrum & Bourtie Parish Church of Scotland

Appendix

Funds held on behalf of the congregation by the Church of Scotland General Trustees

<u>Capital Account</u>	2019 £	2018 £
Consolidated Fabric Fund Held at 31st December at cost	<u>622</u>	<u>622</u>
Consolidated Fabric Fund Market Value at 31st December	<u>1,001</u>	<u>914</u>

Revenue Account

Consolidated Fabric Fund - Revenue	<u>98</u>	<u>66</u>
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In addition to the above the General Trustees have a temporary funds account which was set up to fund the purchase of the new manse.

<u>Temporary Funds Account</u>	2019 £	2018 £
Temporary Funds Balance	<u>(1,042)</u>	<u>(997)</u>